

12-1-1967

Henri Temianka Correspondence; (miscellaneous)

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Description

This collection contains material pertaining to the life, career, and activities of Henri Temianka, violin virtuoso, conductor, music teacher, and author. Materials include correspondence, concert programs and flyers, music scores, photographs, and books.

Keywords

Henri Temianka, culture, virtuosity in musical performance, violinist, chamber music, camaraderie, December 1, 1967, Joseph M. Davis, Jr., money, funds, Bill Levy

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from

ALEXANDER GRANT & COMPANY

Mr. Joseph M. Davis, Jr.

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December 1, 1967

You also advised me that Henry Temianka on occasions co-signs checks for which he knows very little about. When this condition exists, the check should not be co-signed. In the future, all checks received for second signature should be accompanied by an approved copy of the invoice. This means all invoices should bear the approval of Werner Gebauer and for those over \$100 should be accompanied with the check for the second signature. At that time, if there is any concern over the authenticity of the expenditure, the check should be held for further research or action.

As mentioned to you during our conversation, Mr. Bill Levy from our office is spending approximately two days a month in posting the Society's general ledger and preparing the financial statement. I do feel that the time spent by him could be curtailed if the check register and checkbook were maintained in our office. By doing so, Werner Gebauer could approve all invoices and mail them to our office for payment. Any checks in excess of \$100 would be forwarded with a copy of the invoice to the appropriate individual for second signature. I do feel that the collection and deposit of cash receipts should remain under the control of Werner Gebauer. These services rendered by Alexander Grant & Company will be donated during my tenure as treasurer and should be considered as our contribution to the Society.


I would like to suggest to the Board that all individuals responsible for the Society's funds be immediately bonded.

I must remind you I feel it is imperative that if the Board questions the integrity or the intentions of any individual associated with the Society that that individual should be terminated immediately. I believe the Board of Trustees would be derelict in their duties should they permit an individual to be associated with the Society whom they feel did not meet our standards.

Very truly yours,

ALEXANDER GRANT & COMPANY

By


Partner

EMSalkeld

bl

cc: Mr. Henri Temianka